















SkillCheck Online Testing Service Newsletter - August/ September 2010

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Microsoft Office 2010 & Windows 7

Microsoft Office 2010 and Windows 7 are due for release in the coming days for 'full-license' SkillCheck Online Testing Service users. If you qualify, these new tests will be added to your account. Once again, SkillCheck Online Testing Service is the first supplier to deliver the very latest in skill testing products!

eMarketing your company

It is always a challenge to 'market' your company and win and retain a loyal customer base. Some ideas worth considering;

1. Telephone each important customer to introduce a new staff member. Follow-up with an e-mail with the staff member's profile/ picture. (This is best done as an e-mail with a link to a PDF document on your website.) They click the link and the PDF document comes up. Do not send the PDF as an attachment!
2. Create a "keeper" giveaway that can be mailed to the client.
3. Do a regular (4-6 per year) newsletter online. Make it via a link to your website. Do not send as an attachment. Stay away from "Self-Promotion Hype". Include a really good recipe or something else that is useful - coming events in your region, good parks & gardens, top B & Bs for a weekend away, etc.
4. Have a 'social conscience' area on your website where your company is shown to be a good community citizen, supporting Salvos, Jane McGrath Foundation, etc. This is newsletter stuff too!

Restarting an incomplete testing session

There may be instances when an eTicket or in-house testing session is interrupted by events such as loss of Internet connection, power outage, etc.

If this occurs, the examinee may restart the testing session providing they remember the ID number they had chosen.

Locked Online Testing Account

If a user attempts to log in and enters incorrect information three times, the account will be locked. Contact support@skillcheck.com.au to request the account to be unlocked.

Session Timeout - Online Testing

If the Online Testing interface is left open with no activity for more than 30 minutes, the server will automatically close the session and a “Session Timeout” message will appear.

Creating New Users

When a new user is created, it is important to complete all fields in the form. When the new user information is saved, a temporary password is immediately sent to the new user’s e-mail address. The new user must log in within seven (7) days, using the case sensitive temporary password. At first log in, the new user must create a new password of their choosing. **NB:** It is **vital** the e-mail address accurately entered.

Typing Test (F) - Internet Explorer 7.x (workaround)

In late August/ early September 2009, Microsoft made some changes to Internet Explorer 7.x which may cause tests with the suffix (F) not to finish normally. While Microsoft Internet Explorer 7.x is still functional on most PCs, upgrading to Internet Explorer 8.x or changing your browser to Mozilla Firefox is recommended. See TechTip #28.

Online Skill Testing Score Delivery Options

All users have the ability to receive score reports in PDF (Adobe Acrobat) format which substantially increases the score report integrity.

Online Skill Testing Password Security

The Online Skill Testing interface includes the ability for end-users to change their password. This tool is found in the **ADVANCED OPTIONS** area. See TechTip #27.

Technical Tips (TechTips) - Online Support

Go to <http://www.skillcheck.com.au/resources/TechnicalTips.htm> for many helpful tips.

Newsletter Archive

Go to <http://www.skillcheck.com.au/resources/Newletters.htm> for back editions.

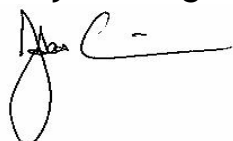
Top 12 Reasons...

There are many reasons why over 100,000 SkillCheck tests are conducted each month.

- Latest versions of Microsoft Office applications;
- Local support and expertise;
- User-friendly & reliable interface;
- Australian/ New Zealand customized tests;
- Unlimited use (qualified customers);
- New products added at no additional cost (conditions apply);
- Local & global norming for many tests;
- Custom Online Skill Testing Packages at an affordable cost;
- Specialist Skills Tests to meet specialist needs;
- Customization of online testing available;
- Longest-standing experience in recruitment issues;
- SkillCheck was the first supplier to offer Online testing - more experience.

Call with any questions or for more information. As always, I’m here to help.

Very best regards,



John Lescohier