



Internet Based Skill Testing



eTicket User's Guide
(Short version)



SkillCheck Online Testing Service - User's Guide (eTickets)

Pre-testing instructions:

- ✚ Use your eTicket testing session at your home PC, not at work.
- ✚ You must start Windows as the Computer Administrator with full rights.
- ✚ You should ensure pop-up blockers are turned off during the entire testing session.

1. Logging Into SkillCheck Online Testing Service

When an “eTicket” (test ticket) is issued, you will receive an e-mail with an active link which will take you directly to the SkillCheck Online Testing Service.

Click on the link in the message to enter the SkillCheck Online Testing Service.

An eTicket may only be used once and expires in a set number of days.

If a person begins using an eTicket and does not complete all the test(s), any incomplete test(s) will still be available during the validity period which may be from 1 to 180 days, depending upon what the issuer has specified.

2. Alternative Login for Hotmail Users

The Online Testing login URL is http://www.skillcheck.com.au/online_login.htm. You will need to know your complete eTicket number to commence your session through this URL. The “Take a Test” box can be used for entering this number. This is the method Hotmail users must follow.

See <http://www.skillcheck.com.au/resources/technicaltips.htm> - TechTip #13 to obtain specific Hotmail instructions.

3. Check My Browser

When you click on the Check My Browser link, a screen will appear that analyses your system. The browser check may take a few minutes to complete. Please be patient.

If the browser check fails, the box at the bottom of this screen will remain black or grey and the dialog box will not appear. If this is the case, your system may not be compatible with Online Testing.

4. Installing Plug-ins to your PC

You may be prompted to authorise an Internet download or answer other questions. You must have full “Computer Administrator rights” for this process to complete.

5. Complete Registration & Start Testing Session

Enter your details - name and an ID number. The ID number may be anything of your choosing. There may be additional required or option information requested, such as your telephone contact number, e-mail address, etc.

Then click on the “**Start Test**” button. Skip the tutorial.

Take the assigned test(s); do not dwell on any question too long. If you cannot answer a question or complete a requested task, click on the “Skip Question” button.

6. Finished

Click the **Finished** button. Your results are automatically sent to the issuing company.

ONLINE TESTING – SYSTEM REQUIREMENTS

System Requirements

Ability to open a standard http Web connection (TCP/IP port 80) to our servers.

SSL is enabled and permitted on port 443.

Javascript and cookies are enabled.

Signed java applets¹ or activeX² controls are enabled and permitted.

Pop-up window blocking is turned off or disabled for the skillcheck.com domain.

Screen resolution set to 1024x768 or larger.

Hotmail is specifically not supported. Special instructions must be followed by Hotmail users to access SkillCheck Online Testing Service. See TechTip #13 at our website <http://www.skillcheck.com.au/resources/TechnicalTips.htm> for more information.

A browser plug-in will be installed when you first connect to SkillCheck Internet testing. This will take from 2 – 12 minutes depending upon your connection speed.

Important: On PCs with Windows Vista, 2003, XP Professional and 2000 the user must have Computer Administrator (Windows Login) “full rights” to allow installation of this plug-in the first time they use SkillCheck Online Testing Service.

SkillCheck Online Testing is also supported on selected Macintosh operating systems. See <http://www.fadvassessments.com/site.pl/support/onlinefaq> and <http://www.fadvassessments.com/site.pl/support/onlinefaq> for more information.

Macromedia Flash Player is required for some tests. It is available as a free download from <http://www.adobe.com/products/flashplayer/>

Bandwidth Requirements

Standard Tests: The minimum recommended bandwidth to run non-audio tests is a dedicated 56 kbps client-side connection per workstation. At this speed, tests will have delays at test start and end but generally will give acceptable, although slow performance during the test.

Audio-enabled Tests: The minimum recommended bandwidth to run audio tests is a dedicated 128 kbps client-side, high-quality, low-latency connection per workstation.

Browsers Supported by SkillCheck Online Testing

	Windows³	Mac OS X	Linux⁴
Firefox	2.0+	2.0+	2.0+
Internet Explorer	6.x, 7.x	Not Supported	Not Supported
Safari	NA	2.0+	Not Supported

¹ Java Virtual Machine (JVM) version 1.5 or later.

² If you are using Microsoft Windows and Internet Explorer, you may need permission from your network administrator to download and install required software.

³ Online Testing supports Windows Vista, 2003, XP Professional and 2000. Online Testing is also deployable via a browser published by Windows Terminal Services/ Citrix. (Browser/ server configuration must meet the requirements noted above)

⁴ Online Testing explicitly supports Red Hat 9. Contact Online Testing Support for information regarding support for other Linux distributions.

Network Firewall Requirements

If you are connected to the Internet through a firewall and SSL is disabled, the firewall must be configured to allow Outbound Traffic on TCP port 1494.

Proxy Servers

Special settings may be required if connecting via a Proxy Server. Ask for more information.

Proxy servers are sometimes included in the network configuration of businesses, government, schools, public libraries and some Internet cafes.